



**JSPM's**

**Imperial College of Engineering and Research, Wagholi, Pune.**

*(Approved by AICTE, Delhi & Govt. of Maharashtra, affiliated to Savitribai Phule University of Pune)*

Gat.No.720,Pune-Nagar road,Wagholi,Pune,412207

Date: 26<sup>th</sup> June, 2018

## Notice

All The IQAC members are hereby requested to attend meeting at 10.30 a.m. on Saturday, 30<sup>th</sup> June 2018. Agenda for the meeting is as follows:

- Review of Academics
- Optimization and inclusion of modern technology in teaching learning process
- Emphasis on research activities
- Quality in student centric activities
- Planning the strategies for the next semester

**Venue: Principal Board room**

**IQAC, Head  
Dr. P.S. Arora**

**Principal  
Dr. D. D. Shah**



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**Minutes of the Meeting- IQAC**

**Academic Year 2018-19 Saturday**

**30<sup>th</sup> June, 2018**

**Meeting Started:** 10:30 A.M.

**Meeting Ended:** 12.30 A.M.

**Venue:** Principal board Room

<b>Chairperson</b>	Dr. D. D. Shah, Principal ,ICOER
<b>Coordinator</b>	Dr. Parul S. Arora, Asso. Prof., E&TC Engg.
<b>External Experts</b>	Mr. Job Elias T.K., ISO auditor, Pune. Mr.Sadanand Topannavar,Purchase Manager, Danfoss Ltd,Pune
<b>Senior Administrator Member</b>	Dr A.W. Dhawale Dr. P. R. Badadapure Dean admin. Dr. S. R. Todmal Dean Academics Prof. N.S. Biradar Dean P&D development Dr. Rajesh Phursule Dean of Student Affairs Prof. S.K. Wakchaure Dean Admissions
<b>Senior Professors</b>	Dr. S. L. Lahudkar , HOD, E&TC Dept. Dr. Devendra Gadekar HOD, Comp Dept. Dr. A. S. Pote HOD, Civil Dept. Dr. S. Sarje HOD, Mechanical Dept. Dr. M.G. Wani HOD First Year
<b>Faculty members</b>	Prof Sharmila Shinde Asst, Prof Comp Dept Prof. V.B Raskar Asst, Prof E&TC Dept Prof. Ubaid Shekh Asst, Prof Mechanical Dept
<b>Management Representative</b>	Dr. V.A. Bugade, Campus Director. Dr. V.M. Kayande, Campus Director Dr. S. V. Admane, Asstt. Campus Director
<b>Members from local society, Student</b>	Mr soni ( parent, local member) 2. Miss Shreya Mani (E&Tc)
<b>Alumni</b>	Ramanuj Kumar



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The IQAC Chairperson, Dr. D. D. Shah welcomed the IQAC members for the first meeting of academic year 2018-19. The following agenda was discussed in the meeting:

- Review of Academics
- Optimization and inclusion of modern technology in teaching learning process
- Emphasis on research activities
- Quality in student centric activities
- Planning the strategies for the next semester

At the start of the meeting Dr. D. D. Shah have taken review of the academics, Dean Academics Dr. S. R. Todmal gave the feedback of the academic Year 2017-18 , semester-II. He said that the overall academics was satisfactory as per the plan of action and academic calendar prepared. Also he added that, A “Quality Assurance Team” has been formed.

**Quality Assurance Team would be responsible for:**

1. Lecture Monitoring of the faculty members
2. Checking the course file as per the standard format
3. Counseling the faculty members after lecture monitoring (if Required)
4. Mentoring the Lab sessions
5. Checking the MOODLE status ( Resource material uploading)

Dr. S. L. Lahudkar ( HOD, E&TC) raised the point on usage of IIP panels. He emphasized on usage of Intelligent Interactive board( IIP), secondly use of MOODLE. Students needs to increase the utilization of moodle for the course material, assignments and feedback. On the other side the faculty needs to upload the course material on the moodle. Dr. Gadekar( HOD, Computer) said that the more number of faculties should enroll for NPTEL, MOOKs and Coursera certification. This will lead to self-development of the faculty members. Prof N.S. Biradar ( Dean P & D) agreed and said that modern technology is a must to enhance teaching learning process.

Dr. P.S. Arora ( IQAC Head) is of the opinion of increasing Research related activities. She said, every department needs to write more number



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of research proposals and submit it to various funding agencies. Dr. A.S. Pote agreed and said in addition to this students need to encourage to work in the industry in the form of project sponsorship, internship etc. Dr. Sarje focused on research paper publication in esteemed journals.

Dr. Rajesh Phursule (DOSA) said the we need to increase more student centric activities. The activities can be curricular or co-curricular. Dr. P.R. Badadapure was of the opinion that student's overall development is of utmost importance. So student participation is a must. Even Dr. V.M Kayande agreed on this said that from management side if any support is required they are ready to give.

Ms. Sharmila Shinde said that student centric activities can be started from second year onwards in the form of projects in steps. At second year level problem formulation and literature survey can be carried out. While in the third year design and methodology work can be done. And in final year results and optimization is possible. Everyone agreed on this.

Dr V. A. Bugade emphasized on Student discipline and healthy environment in the institute campus to be maintained

At the end members decided to work for the overall development of the college, quality wise

**Head, IQAC**

**Dr. P.S. Arora**

**Principal**

**Dr. D. D. Shah**



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## **Action Taken report**

Sr. No	Details	Person	Action to be taken
1	Research proposals writing	Dr P.S. Arora	Research proposals to SPPU and AICTE planned
2	Academic Audit	Dr S.R. Todmal	Rigorous monitoring of lectures and corrective actions if any
3	Student centric activities	Dr R.N. Phursule	Planned the implementation of more student centric activities like training, value additions etc
4	Project from SE	Prof. Sharmila Shinde	Planned the preparation of student handbook for project and GFM

**Head, IQAC**

**Dr. P.S. Arora**

**Principal**

**Dr. D. D. Shah**